KENTUCKY TESTING OPTIONS

In Kentucky you will now have the option to schedule your theory and practical at a PSI test center or have a team of Certified National Evaluators come to your location to administer the practical and theory portions. The Theory portion utilizes the paper and pencil method. This method is completed using standard mailing and data entry. The processing of this mode of testing results in a delay of scores posting to the test takers accounts in approximately 10-14 business days.

OFFSITE Testing 🎇🎇🎇🎇

In your area we would be able to send Evaluators to your facility for the Practical Test Administration with an agreed on coordinated date for a minimum of 15 test takers.

We will work to coordinate a date with you for your group and look forward to assisting you.

Theory testing will need to be completed remotely or at a physical site location.

If you want to have the Evaluators' conduct test facilitation at your facility, you will need to email our team with the request and complete the required registration sheet. You must share three date options and confirm the number of test takers with the type of test required.

On the registration spreadsheet please complete all the required information regarding the three requested date options and pre-registered test takers' information. You will also need to confirm the number of test takers with the type of test required.

Due to enhanced security, our system is unable to open documents in Google docs and other formats of this kind that you sent. Please complete the spreadsheet that is attached, save it as an excel spreadsheet, then attach it to your email in reply to it so that we can access it please.

The test takers should be currently approved in the KBC system with registrations that have been imported to our system so that we can locate the test takers.

On the Day of the Test

Our Examiners will arrive at approximately 7:15 am and the students can be there from 7:45am- 8:00 am. We will begin to check in and take photos at that time. The team will need internet access for our system functionality.

It will be necessary to have the test takers seated in a separate, nearby area away from the testing room with their kits and supplies. Remind the test takers to have two valid unexpired signed ID for verification.

One ID will need to be government issued with a photo. The ID will need to display the name as it appears in our system, be current and unexpired, with a signature.

We typically use the clinic classroom for the execution of the practical portion of the exam. Please be sure we have access to the internet for scoring purposes.

Please ensure the room is free from notes, posters, diagrams etc. that are COS/exam related. If there are glass windows on the doors, please cover them.

Instructors are not allowed in the room after Examiners begin preparation or during testing.

There will not be a need for styling chairs, unless they are used for mannequin clamps, so they can be moved away from stations for free movement and for the safety of everyone. Test takers will need to manage their supplies at or under their workstations.

Please email Tanya.Murray@psionline.com and CC thall@psionline.com with your request.